

Tasks to be performed

Task 1: Circuit Rider Services

Task Summary: VENDOR will launch a circuit rider program in Nevada and New Mexico. The program is intended to support residential and commercial energy code compliance efforts in the state while building credibility and influence the value of the energy code. The circuit rider effort can operate both virtually and in-person. Depending upon state restrictions the circuit rider may operate entirely virtually.

The circuit rider program is audience focused, tailoring technical assistance to the unique concerns and issues faced by each individual or group that meets with the circuit rider. VENDOR may coordinate circuit rider services in New Mexico with the residential field study project.

In addition to interacting with SWEEP, VENDOR is expected to interact with key stakeholders in the states including organizations such as Nevada Governor's Office of Energy (GOE), Construction Industry Division (CID-NM), Energy Minerals Natural Resource Division (EMNRD) and the SWEEP New Mexico state representative.

Task 1.1 Implement circuit rider program in Nevada and New Mexico.

Task 1.2 Working with SWEEP and state energy offices develop key cities and counties to first provide circuit rider services.

Task 1.3 Create awareness of the program across the state(s), reaching out to building departments and organizations such as ICC Chapters, HBAs, municipalities and industry organizations such as AIA, USGBC, NAIOP, NAIMA and so-forth. Develop relationships between organizations, the circuit rider and the state energy office.

Task 1.4 Develop pre-site visit questionnaire/materials to capture a snapshot of the energy code practices in jurisdictions.

Task 1.5 Provide assistance through email, phone and virtual communication, and on-the-ground technical assistance – when feasible.

Task 1.6 Provide technical assistance for energy code plan review, inspections and installation practices.

Task 1.7 Provide support to New Mexico stakeholders (see Task Summary) if requested to support BENEFIT project activity.

Task 1.8 Reach out to industry (fenestration, insulation, lighting, etc) to emphasize opportunities for these industries to provide education and resources.

Task 1.9 Any training modules designed by VENDOR for circuit rider trainings shall have oversight by SWEEP, and possibly the state energy office code programs.

1.9.1 VENDOR may provide CEUs, but is not required.

Task 1.10 Document findings from virtual and in-person visits.

1.10.1 Document any training topics and dates.

1.10.2 Maintain list of entities provided one-on-one interaction and technical support, this should include municipalities, builders, designers, and construction trades.

1.10.3 Document pathways for each state to support ongoing state circuit rider programs, including potential names of in state individuals with building and energy code expertise.